

**WEST CARROLLTON BOARD OF EDUCATION  
BUSINESS MEETING  
Wednesday, August 5, 2020  
6:00 p.m.**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86372235439?pwd=QTc2WkQrcmU1NVdVeTVPdEdaNHJLUT09>

**Meeting ID: 863 7223 5439  
Password: 430  
Telephone No.: 1-929-205-6099**

[Public Meeting Agenda](#)

Leslie Miller, President  
Jon Lewallen, Vice President  
Joe Cox, Member  
Donald Henry, Member  
Tom Wolf, Member

Andrea Townsend, Ed.D., Superintendent  
Melissa Theis, Assistant Superintendent  
Devon Berry, Director, Human Resources  
Jack Haag, Business Manager  
Ryan Slone, Treasurer



**Scheduled Meetings  
West Carrollton High School  
Community Room  
6:00 p.m.**

*August 19, 2020  
September 2 and 16, 2020  
October 7 and 21, 2020  
November 4 and 18, 2020  
December 9, 2020*

## NOTE TO VISITORS

The West Carrollton Board of Education welcomes public participation. Board policy provides ample time at each Board meeting for public participation.

Board policy (0169.1) covering public participation requires the following procedures: The Board will schedule a maximum of 45 minutes of public participation, except in unusual circumstances. Individual participants will be limited to a maximum of 5 minutes each during the 45 minute public participation period. Any exception or exemption to this Board policy will be granted entirely at the discretion of the Board.

The West Carrollton School District Board of Education will listen carefully to comments and suggestions presented during public participation. The Board will generally not respond to public questions and comments during the Board meeting; however, the Board, the superintendent, or their designee at the direction of the Board, will respond later in those instances where a response is appropriate.

*Please turn off all beepers and cell phones during meeting.*

*If you have comments you would like to share during public comments, please e-mail Andrea Townsend at [atownsend@wcsd.k12.oh.us](mailto:atownsend@wcsd.k12.oh.us), before 5 p.m. on Wednesday, August 5. You must include your name and address with your comments. Comments will be read aloud during the meeting by a district representative. All guests are to remain muted throughout the meeting, and the chat feature will be turned off.*

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## AGENDA ITEMS REVIEW

The West Carrollton School District Board of Education reviews agenda material and resolutions well in advance of all regularly scheduled board meetings. The timely receipt of information and other materials regarding actions taken by the Board allows Board members to fully review and study all issues before they are presented for Board vote.

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## AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Introduction of Board Members and Administration
5. APPROVAL BY THE BOARD of the agenda for the August 5, 2020, meeting
6. APPROVAL BY THE BOARD of the minutes of the July 13, 2020, and July 29, 2020, special meetings and the July 15, 2020, regular meeting
7. Comments from Public Relating to Agenda Items Only (*Guests are to remain muted – submit your comments via e-mail to [atownsend@wcsd.k12.oh.us](mailto:atownsend@wcsd.k12.oh.us), along with name and address, by 5 p.m. A District representative will read the comments aloud during the meeting. The chat feature will be turned off.*)
8. Student Representative Report
9. Communication Update
10. Presentation(s)

11. Discussion

The following topic(s) will be discussed by the Board of Education. The public is invited to observe this discussion. Generally, the Board will take no formal action on discussion topics; however, in those instances where the Board may choose to act, such notice will be given during the introduction of the discussion topic.

Review of a Proposed Policy of the West Carrollton Board of Education (10 Minutes)  
(Policy No. 2266)

12. APPROVAL BY THE BOARD of an Administrative Guideline regarding the use of face masks/shields/coverings

13. APPROVAL BY THE BOARD TO:

- a) Conditionally grant a limited teaching contract to three (3) individuals for the 2020-2021 school year
- b) Conditionally employ eighteen (18) substitute teachers/speech language pathologists/school nurses/home instructors/principals for the 2020-2021 school year
- c) Grant a leave of absence to one (1) individual in accordance with the provisions of the Family Medical Leave Act

14. APPROVAL BY THE BOARD TO:

- a) Accept the resignation of three (3) individuals

15. APPROVAL BY THE BOARD of the lunchroom prices for the 2020-2021 school year

16. APPROVAL BY THE BOARD of two (2) donations

17. RESOLUTION BY THE BOARD to adopt a proposed policy of the West Carrollton Board of Education

18. RESOLUTION BY THE BOARD to select most-qualified traffic study consultant firms and approving contract for services

19. RESOLUTION BY THE BOARD to authorize Bricker & Eckler LLP to prepare and file an individual proof of claim

COMMENTS and REPORTS (15 minutes)

- Committee Reports
- Comments from Superintendent
- Comments from Treasurer
- Comments from West Carrollton Education Association
- Comments from West Carrollton Classified Employees Association
- Comments from Central Office Staff

General Comments from the Public (*Guests are to remain muted – submit your comments via e-mail to [atownsend@wcsd.k12.oh.us](mailto:atownsend@wcsd.k12.oh.us), along with name and address, by 5 p.m. A District representative will read the comments aloud during the meeting. The chat feature will be turned off.*)

Comments from Board Members (15 minutes)

Executive Session

The Board will conduct no official business after Executive Session.

MOTION by \_\_\_\_\_ and SECONDED by \_\_\_\_\_ that the Board of Education conduct an Executive Session for the following purpose:

\_\_\_ to consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- \_\_\_ appointment;
- \_\_\_ employment;
- \_\_\_ dismissal;
- \_\_\_ discipline;
- \_\_\_ promotion;
- \_\_\_ demotion;
- \_\_\_ compensation of a public employee or official; or
- \_\_\_ investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing;
  
- \_\_\_ the purchase of property for public purposes or the sale of property at competitive bidding;
- \_\_\_ conferences with the Board's attorney to discuss matters which are the subject of a pending or imminent court action;
- \_\_\_ preparing for, conducting or reviewing negotiations or bargaining sessions with employees;
- \_\_\_ matters required to be kept confidential by federal law or rules or state statutes;
- \_\_\_ specialized details of security arrangements.

Roll Call – Board reconvenes back into regular session

Adjournment

MOTION by \_\_\_\_\_ and SECONDED by \_\_\_\_\_ to adjourn the meeting.